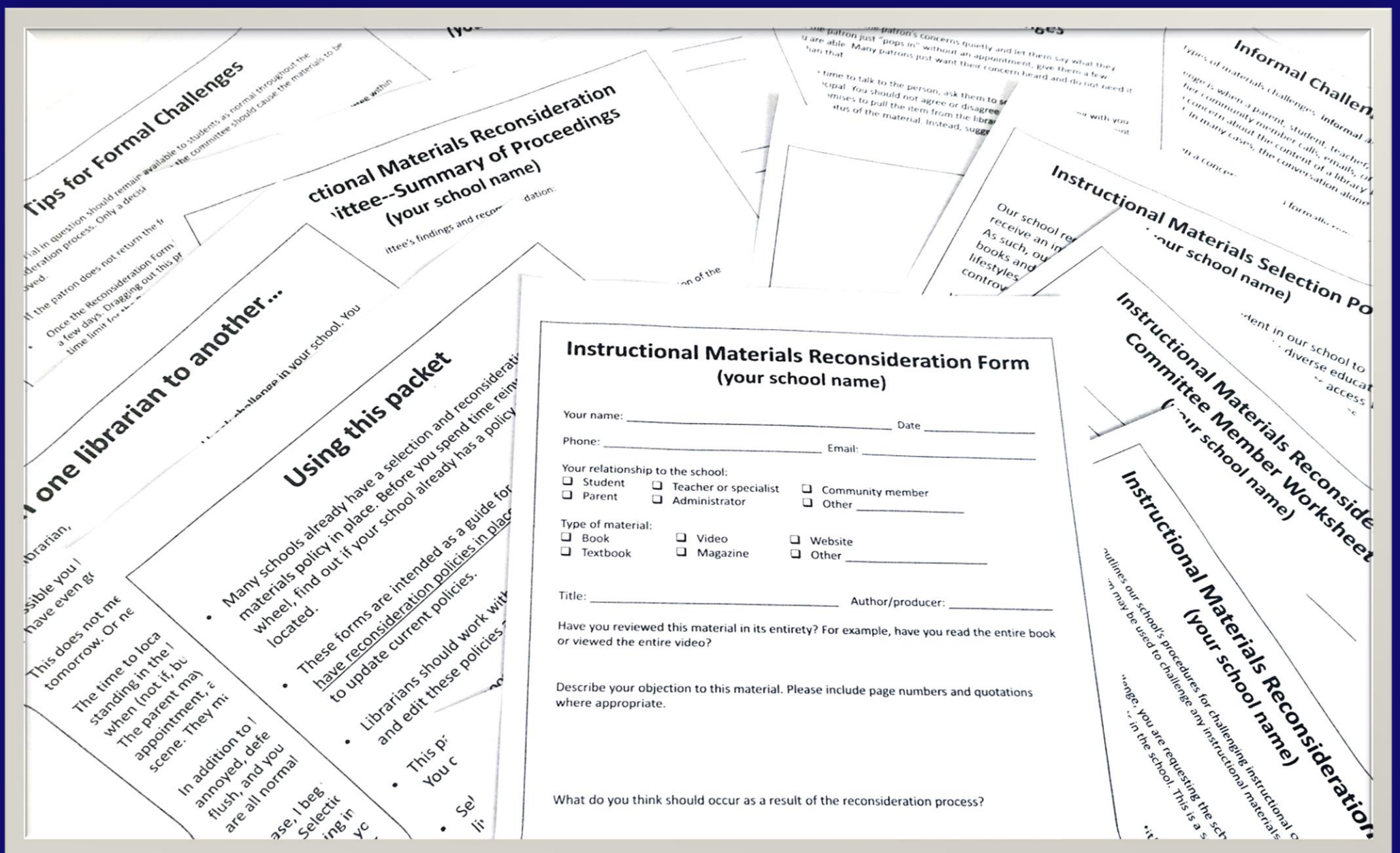


LIBRARY SELECTION & RECONSIDERATION



Editable Library Policy Materials



CREATED BY A SCHOOL LIBRARIAN

FROM ONE SCHOOL LIBRARIAN TO ANOTHER...

Dear fellow school librarian,

It is possible you have not yet faced a formal book challenge in your school. You may have even gone years without one.

This does not mean you will never have a book challenge. It could happen tomorrow. Or next week. Or sometime this school year.

The time to locate your school's reconsideration policies is not when a parent is standing in the library with hands on hips and a library book full of sticky notes. Trust me, when (not if, but when) this occurs, you are probably going to be caught off-guard. The parent may come to you in the middle of the school day, without an appointment, and while you are with a class. They may be angry. They may make a scene. They may shout or use profanity. It happens.

In addition to being caught off-guard in the library, you might feel flustered, annoyed, defensive, or even frightened. Your hands may shake, your face may flush, and your heart may start beating faster. We all respond differently, but these are all normal reactions to an upset parent in the library.

... for this day. Find out if your school or district
... at most—already have

I am an 15-year veteran school librarian. I am a certified teacher in Texas, and I have my MLS Degree. These documents are based on ALA recommendations and 15 years of library experience in two countries.

16 PAGES INCLUDE:

Complete instructions, sample Selection Policy, information about formal and informal challenges, Reconsideration form, Reconsideration Committee worksheet, Reconsideration Committee Summary form



This is the packet you would give to the parent, teacher, or administrator to initiate a formal challenge.

EDITABLE!

Instructional Materials Selection Policy (your school name)

Your name: _____ Date _____

Phone: _____ Email: _____

Your relationship to the school:

Student
 Parent

Teacher or specialist
 Administrator

Community member
 Other _____

Type of material:

Book
 Textbook

Video
 Magazine

Website
 Other _____

Title: _____ Author/producer: _____

Have you reviewed this material in its entirety? For example, have you read the entire book or viewed the entire video?

Describe your objection to this material. Please include page numbers and quotations where appropriate.

Adoption process?

All policy documents are editable! Add your school's name, logo, date of adoption, and policies.

THREE FORMATS

Instructional Materials Reconsideration Committee Member Worksheet (your school name)

Material type: _____ Date _____

Title of material: _____

Author or producer: _____

In your own words, why is this material being challenged?

What do professional reviews say about this material? Be sure to include name of publication and date of issue.

For what grade level would you recommend this material? _____

How is this material currently used in the school?

**Editable in PowerPoint, PDF, and Google Slides.
You have permission to post the edited, secured
documents to a school or district website.**